

NEUSCHAFFER COMMUNITY LIBRARY BOARD MEETING

Date: January 11, 2021

Present: Ruth Ann Heeter, Bobbi Marks, Judy McGowan, John Ohlson, Betty Ulman, Natalie Snyder.

The meeting was called to order at 4:02 p.m. by Ohlson

Public Input:

Louise Thauer reported that Friends of the Neuschafer Library are looking into replacing the flooring in the Library. An initial estimate came in about \$20,000. Friends are currently looking into local vendors hoping to cost less.

Director's Report:

Dated 1/11/21 was presented.

Treasurer's Report:

Donation Checking Account (Premier Bank checking) as of 1/31/21 \$59,713.72.
Donation Money Market Account (Farmer's State Bank) as of 1/31/21: \$21,4234.43. Motion to accept by Heeter, second by McGowan. Motion carried.

ACTION ITEMS:

Minutes: Minutes from the 12/7.20 meeting were reviewed.

Motion to accept the updated version, by McGowan second by Ohlson. Motion carried.

Payment of bills: Motion by Heeter, second by McGowan to approve payment of bills Dec 11, 2020 through Jan 15, 2021 with authorization to check into payments of \$16.37 and \$354.00 which were put in 2021 but were 2020 expenditures. Motion carried.

The Budget Update Report as of Jan 31 was presented.

Closure dates: Motion by Marks, second by Ulman to approve 10 days of closure of the Library in 2021, with additional days when remodeling is underway. Motion carried.

The ten days are: Jan 1, Apr 2, May 31, July 5, Sept 6, Nov 25 and 26, Dec 23, 24 and 31.

Library Board Member: Motion by McGowan, second by Ulman to submit the nomination of Amanda D'Arcy to the Village President for Village Board approval. Motion carried.

Purchasing/Purchase Order Policy: A meeting of the committee will be scheduled.

Wohlt Grant/Design Project: Preliminary design plans for the Library remodel were reviewed. Thauer will contact the Community Foundation to learn the timetable of when checks for the project will be arriving and if and how that is affected by our finalizing plans and sending them to the Foundation.

WI State Retirement Plan: Discussion regarding what employees may qualify for this program followed. It was determined that additional research was necessary to be sure the Library is fiscally responsible and has the ability to attract employee candidates.

County appointed Board members: Discussion followed regarding the addition of two Library Board members appointed by Waupaca County. Research on how other libraries utilize this program will be done.

Closed session regarding employee compensation: This was moved to the February meeting.

Icy Sidewalk: Village maintenance will be asked to look at solutions to ice buildup at the entrance to the Library.

Adjournment: Motion to adjourn the meeting at 5:22 p.m. by Ohlson, second by Ulman. Motion carried.

Next meeting: February 15, 2021 at 5 p.m.
Secretary

Respectfully submitted, Ruth Ann Heeter,