

MINUTES
NEUSCHAFER COMMUNITY LIBRARY BOARD
February 23, 2022

Present: Martha Bailey, Jaleen Hacklander, Judy McGowan, Carolyn Schmidt, Bobbi Marks, Amanda D’Arcy, John Ohlson, Melissa Krause (Library Director)

The meeting was called to order at 5:02pm by Bailey.

Director’s Report:

1. All book clubs continue to have great attendance and conversation/discussion surrounding the chosen book.
2. Library Board Application has been updated, and distribution has begun.
3. Read Across America Week books purchased for Fremont Elementary was funded by Friends of the NCL. It is desirable for the library to be a “Village Stop” during the scavenger hunt on March 3rd.
4. National Library Week (April 3-9) daily activity planning is well underway (includes visits by a magician, an author, etc) . Patrons should watch the library Facebook page for updates and details.
5. African Folktales play Wednesday March 2, 2022.

Treasurer’s Report:

Donation Checking account (Premier Bank) as of 2/23/22: \$51,883.15.

- Includes \$1500 donation check

Donation Money Market Account (Farmer’s Bank) as of 2/23/22: \$21,455.69

- no updates/changes in this account from Feb 7, 2022, meeting

McGowan made a motion to accept the Treasurer’s report. D’Arcy seconded. Motion carried.

Bills/Expenses:

Schmidt moved to accept the Bills/Expenses report. Ohlson seconded. Motion carried.

February 7th Minutes: D’Arcy acknowledged an error in the minutes. The Premier donation account balance should read \$50,383.15. Marks moved to accept the minutes of the February 7, 2022, library board meeting with this balance edit. Ohlson seconded. Motion carried.

Personnel Committee update: Marks made a motion to go into closed session to discuss personnel issues. Bailey seconded. By individual vote, all members of the library board accepted going into closed session. Krause left the meeting.

Following the closed meeting discussion, D’Arcy made a motion to go back to an open meeting, Bailey seconded. Motion carried. Krause returned.

Marks followed with a motion to approve Personnel Committee recommendations, including a 5% cost of living wage increase for all staff, retroactive to January 1, 2022. McGowan seconded. Motion carried.

Approve new Library Policies: D’Arcy presented the updated policies, noting a few additions yet to make based on this meetings outcome. Marks made a motion to table approval of the new policies for the time being. Bailey seconded. Motion carried. D’Arcy stated she will bring forward the new, completed edition to the April meeting.

Approve 2022 DPI Annual Report: Krause presented a completed DPI report. Discussion revolved around a couple of indices in the report. Krause shared that OWLS Director Bradley Shipps had looked over the report and had given “the green light.” Marks made a motion to approve the completed 2022 DP report, D’Arcy seconded. Motion carried.

Friends of the Library update: The next Friends meeting will take place April 7th.

Public input: None.

Next meeting: Monday, April 4th, 2022, 5pm in the Village Hall.

Adjournment: Schmidt made a motion to adjourn at 6:05pm, McGowan seconded. Motion carried.

Respectfully submitted,
Carolyn Schmidt, Secretary