

**MINUTES**  
**NEUSCHAFER COMMUNITY LIBRARY BOARD**  
**May 2, 2022**

**Present:** Martha Bailey, Jaleen Hacklander, Judy McGowan, Carolyn Schmidt, Bobbi Marks, Amanda D’Arcy, Pat Hodach, John Ohlson, Melissa Krause (Library Director)

The meeting was called to order at 5:05pm by McGowan.

**Director’s Report:**

1. Strategic planning process is underway based on Cohort Survey results. Committee has met a couple of times, now pulling together Innovation and Community pieces, drawing up an initial plan.
2. Website overhaul: NCL is next in line.
3. Summer reading program plans are in motion. Kickoff includes parent/child dance on June 8.
4. Funding left from Summer Reading 2021 will support a JLG subscription for World Language books.
5. Collection service is now live. (flag parameters: 60 days past due, > \$20)

**Treasurer’s Report:**

Donation Checking account (Premier Bank) as of 4/30/22: \$50,036.85

Donation Money Market Account (Farmer’s Bank) as of 3/31/22: \$21,458.47

A check for \$1850 was cut to the Village of Fremont for subsidy owed to the Village.

Bailey made a motion to accept the Treasurer’s report. D’Arcy seconded. Motion carried.

**Bills/Expenses:**

Schmidt moved to accept the Bills/Expenses report. Ohlson seconded. Motion carried.

Additional: \$26,741 was paid from OWLS to the Village of Fremont, representing ½ of the OWLS allocation for 2022 expenses.

**Approval of April 4th Minutes:** Ohlson moved to accept the minutes of the April 4, 2022, with the next meeting date change of May 2, 2022. Bailey seconded. Motion carried.

**Update on Background Checks:** There is currently no cost to do background checks, handled through the Village of Fremont Police department. Ohlson brought forth discussion points related to the background check system the schools use (RAPTOR). Based on the discussion Krause will investigate other methods/programs used by other libraries and bring the results to the board.

**Election of Officers for 2022-2023:**

1. **President:** McGowan was nominated to serve as President. Marks made a motion to close nominations, Ohlson seconded. Motion carried.
2. **Vice President:** Bailey was nominated to serve as VP. Schmidt made a motion to close nominations, Ohlson seconded. Motion carried.
3. **Secretary:** D'Arcy was nominated to serve as Secretary. Ohlson made a motion to close nominations, Schmidt seconded, motion carried.
4. **Treasurer:** Marks was nominated to serve as Treasurer. Bailey made a motion to close the nominations, Schmidt seconded. Motion carried.

All officers elected by unanimous votes.

**Friends of the Library update:** None.

**Public input:** None.

**Next meeting:** Monday, June 6th, 2022, 5pm in the Village Hall.

**Other:** Ohlson informed the board that he has accepted a position in the Appleton School District and will be stepping off the Neuschafer Community Library Board effective immediately. Potential school system representative: "Naomi", Librarian for Weyauwega/Fremont Elementary.

**Adjournment:** Schmidt made a motion to adjourn at 5:36pm, Hodach seconded. Motion carried.

Respectfully submitted,  
Carolyn Schmidt, Secretary