

MINUTES
NEUSCHAFER COMMUNITY LIBRARY BOARD
November 1, 2021

Present: Judy McGowan, Martha Bailey, Jaleen Hacklander, John Ohlson, Carolyn Schmidt, Bobbi Marks, Amanda D’Arcy, Melissa Krause (Library Director)

Also present: Louise Thauer, President, Friends of the Library

The meeting was called to order at 5:03pm by McGowan.

Director’s Report:

1. The Tween & Teen Book club, and the Adult Book club, have both grown in numbers since they began in September.
2. Toddler Time continues to meet on Wednesdays.
3. New programs will wait until after the all-virtual cohort meetings/results are in.
4. 2022 Budget was preliminarily approved by the Village of Fremont on October 26th. Final vote takes place Tuesday, November 9, 2021. New revenue outlets were part of the discussion among Village Board members.

After further, lengthy budget discussion by the Neuschafer Community Library Board, it was decided that Bradley Shippo (OWLS) will be asked to explain all municipal library funding streams to ensure all board members fully understand this complex scenario for future spending/budgeting considerations.

5. Shippo forwarded information to Krause about the addition of a Youth Library Board (non-voting) Member. Discussion around the significance of having a student perspective. The potential interest would be available to any age youth.
6. Krause has been elected to the Wisconsin Library Association Foundation Board to serve for a 3-year term.

Treasurer’s Report:

Donation Checking account (Premier Bank) as of 10/31/21: \$16,878.35

Donation Money Market Account (Farmer’s Bank) as of 9/30/21: \$21,449.91*

**Per Marks: October 31st balance not yet available*

Bailey moved to accept the Treasurer’s Report. D’Arcy seconded, motion carried.

Minutes:

One minor change to the October 4, 2021 Minutes: The “next meeting” previously mentioned in the October minutes, of Wednesday, November 1, should be Monday, November 1.

Marks made a motion to accept the October 4th, 2021 minutes with the above change, Ohlson seconded. Motion carried.

Payment of Bills: Marks stated that several bills with Baker Taylor are being held to get an accurate accounting of the current invoices in play. Additional current bills were then presented and signed. Ohlson moved to accept the payment of bills and expenses, D'Arcy seconded. Motion carried.

Movement of donation funds into Programming Account: Krause shared the library's need for additional programming funds. Ohlson moved to transfer \$500 from the donation account into the programming account for the remainder of programming needs for 2021. Bailey seconded. Motion carried.

Movement of \$8000 in donation funds into expenditures account: Agreed upon by the board to table until further discussion/explanation with Shipp's of funding sources, can be held.

Approval of recently rewritten Library ByLaws: D'Arcy presented the revised Bylaws and provided explanation in two areas. Bailey made a motion, Hacklander seconded to accept the newly revised Bylaws into use. Motion carried.

Friends of the Library Update: 50+ raffle baskets and 70+ baskets for sale have been assembled and are being stored at the Fremont Riverdeck. Radio advertising for Frolic in Fremont baskets (per the Credit Union) will begin November 7th on multiple area radio stations. The Fremont Riverdeck will open on Sunday November 14th for the Packer game to allow pre-raffle ticket sales. Baskets will be displayed that day, in addition to display during Frolic in Fremont on November 27th.

The 2nd year donation of the Wohlt Grant money in the amount of \$35,000 will be received by the Neuschafer Community Library Board, and deposited into the donation account for 2021 remodel project reimbursement, by the end of December.

Public Input: None.

Next meeting: Monday December 6th, 2021, 5pm in the Village Hall.

Adjournment: Schmidt made a motion to adjourn at 6:17pm, Bailey seconded. Motion carried.

Respectfully submitted,
Carolyn Schmidt, Secretary