

**MINUTES**  
**NEUSCHAFER COMMUNITY LIBRARY BOARD**  
**October 4, 2021**

**Present:** Judy McGowan, Martha Bailey, Jaleen Hacklander, John Ohlson, Carolyn Schmidt, Bobbi Marks, Amanda D’Arcy, Melissa Krause (Library Director)

The meeting was called to order at 5:03pm by McGowan.

**Director’s Report:**

1. Krause applied for a “mini grant” intended for library marketing, specifically point of interest signs leading to Fremont. She will discuss further with the Village Board.
2. ARPA grants are being discussed. Telephone booth to be used for “telehealth” privacy is being considered. Telephone booths used for telehealth purposes cost approximately \$4000.
3. Small Libraries Cohort: names have been submitted, waiting for next steps. Participants are Melissa Krause (Library Director), Rachel Carson (Weyauwega-Fremont school system representative), Kristine Buss (Village Board representative), Amanda D’Arcy (Library Board representative), and Louise Thauer (Friends of the Library representative).
4. Bright Star Touring Theater confirmed for three shows:
  - a. Dec 15<sup>th</sup> Holidays Around the World
  - b. March 2<sup>nd</sup> African Folktales
  - c. July 15<sup>th</sup> Upcycled CinderellaMcGowan approached Caledonia Board to request funding. A donation was received from Patrick Shaw in honor of his wife in the amount of \$1245. The remaining balance will be covered by the NCLB. Krause will provide press releases to local publications.
5. Tween/Teen and Adult Book Clubs have been held, nice turnouts for all.
6. COVID update: The Neuschafer Community Library is fully open. Waupaca, Weyauwega, and Manawa libraries have moved to curbside only.
7. The Neuschafer Community Library is now serving 18 municipalities in 4 counties.

**Treasurer’s Report:**

Donation Checking account (Premier Bank) as of 9/30/21: \$15,616.09

Donation Money Market Account (Farmer’s Bank) as of 9/30/21: \$21,449.91

Premier Bank Programming Account (formerly Fines and Fees) balance as of 9/30/21: \$566.42

Ohlson moved to accept the Treasurer’s Report. D’Arcy seconded, motion carried.

**Minutes:** Two minor changes to the Minutes of September 8, 2021 meeting are needed:

1. Director’s Report: The Neuschafer Community Library hosted an event, Outsmart the Scammers.

2. Friends of the Library update: Frolic in Fremont begins at 11am on November 27<sup>th</sup>, 2021.

D'Arcy made a motion to accept the September 8, 2021 minutes with the above two changes, Bailey seconded. Motion carried.

**Payment of Bills:** Marks had 2 late charges (\$39 each) reversed on the library credit card and changed the due date to the 22<sup>nd</sup> of each month, to accommodate the Neuschafer Community Library Board and Village of Fremont Board procedures for bill approval and paying. It could take up to two months to change over. Current bills were presented. Bailey moved to accept the bills and expenses, D' Arcy seconded. Motion carried.

**Friends of the Library Update:** Next meeting: Monday October 11<sup>th</sup>, at The Hotel Fremont for 'Frolic in Fremont' progress and planning.

**Public Input:** None.

**Next meeting: Wednesday, November 1, 2021, 5pm in the Village Hall.**

**Adjournment:** Schmidt made a motion to adjourn at 5:30pm, Ohlson seconded. Motion carried.

Respectfully submitted,  
Carolyn Schmidt, Secretary