

MINUTES
NEUSCHAFER COMMUNITY LIBRARY BOARD
September 8, 2021

Present: Judy McGowan, Martha Bailey, Jaleen Hacklander, John Ohlson, Carolyn Schmidt, Bobbi Marks, Amanda D'Arcy, Melissa Krause (Library Director)

Also present: Louise Thauer, President, Friends of the Library

The meeting was called to order at 4:07pm by McGowan.

Director's Report:

1. Krause attended training/educational ops in August:
 - a. Outsmart the Scammers
 - b. Circulation training
 - c. Webinar on potential development of a telehealth location at the library
2. Small libraries cohort: NCL is registered. OWLS will cover half of the cost. A team of 4-5 people is needed, to be in place by Oct. 1.
3. Fall/Spring programming:
 - a. Adult Fall Book Club: 3rd Thurs (6pm) monthly, at Hotel Fremont
 - b. Teen/Tween Book Club: 2nd Monday (5pm) monthly at library
 - c. Art Club: 1st Thurs (3-6pm) monthly, at library
 - d. NCL is responsible for holding 3 of 4 monthly, Wednesday story times
4. Considering bringing in Bright Stars touring theater for play series, potential collaboration with schools.
5. Discussion around COVID: A few libraries in OWLS are prepping for curbside only potential. Decision: Melissa will make the call, and discuss/confirm with the board if services need to change during current pandemic activity.

Treasurer's Report:

Farmer's State Bank account balance: \$21,448.50

Premier Checking Plus account balance: \$15,537.03

Premier 2nd account for fines/fees balance: \$566.42

Marks shared several items:

1. OWLS payment received: \$20,044.00 Represents the balance of 2021 OWLS contribution.
2. A check was received from Better World Books for \$53.80, from books NCL donated
3. NCL received a donation check (\$25) from Master Gardener

Payment of Bills and Expenses:

Marks shared several items:

4. Marks will hold Baker Taylor invoices until new invoice arrives
5. Marks paying \$39.93 of MBM invoice, holding balance until next invoice arrives.
6. Marks stated that NCL will cover the full cost (program + lunch) for Krause participation in November Director's Conference (\$275).

Schmidt moved to accept the payment of bills/expenses with exceptions described by Marks. D'Arcy seconded. Motion carried.

Minutes: Ohlson moved to accept the minutes from the August 2, 2021 meeting. Bailey seconded. Motion carried.

36th Annual Fremont Police Youth Fishing Tournament:

Marks made a motion to put together a basket as a NCL contribution toward prizes for the tournament, not exceeding \$100 cost. Bailey seconded. Motion carried.

By-Laws Committee Update:

D'Arcy (chair) reminded the board that the Bylaws were presented at the August 2nd meeting. Marks made a motion that discussion and approval of the new bylaws be tabled until a future meeting, after the policies have also been updated. Ohlson seconded. Motion carried.

D'Arcy and Committee will begin meeting with Krause for Neuschafer Community Library Policies updates.

Cohort Planning team:

Discussion about who would be good people to participate. Bailey suggested that in addition to Krause, one Village board member, one Library board member, one person from school district pool, and one community or Friends member would make up a good diverse team. Results of discussion:

1. Krause will lead group.
2. Ohlson will send out email to teachers asking for a volunteer to serve as the school participant.
3. McGowan asked D'Arcy to represent the board. D'Arcy accepted appointment.
4. Louise Thauer (President of Friends of Library) was asked to participate. Thauer accepted.
5. Discussion around Kristine Buss (Village Board) also participating. She will be contacted.

2022 Budget Discussion and Approval:

Krause presented the preliminary 2022 budget. Marks believes budget is reasonable and defensible. Bailey made a motion to accept the 2022 budget as is. Hacklander seconded. Motion carried.

Friends of the Library Update: Thauer shared that planning continues for the Frolic in Fremont Fundraiser event during Thanksgiving weekend. Vendor letters have gone out in the hopes of attracting more vendors for this year's event. Activities will begin on the Riverdeck at 9am, Saturday November 27th, including Taste of Fremont participation, annual fundraising basket raffle, and baked items for sale.

Public Input: None.

Next meeting: Monday October 4, 2021, **5pm** in the Village Hall.

Adjournment: Schmidt made a motion to adjourn at 5:05pm, Hacklander seconded. Motion carried.

Respectfully submitted,
Carolyn Schmidt, Secretary